Financial and Compliance Report June 30, 2017

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RSM US LLP

#### **Independent Auditor's Report**

To the Board of Directors Eastern Illinois Foodbank Urbana, Illinois

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of Eastern Illinois Foodbank, which comprise the statement of financial position as of June 30, 2017, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards,* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Eastern Illinois Foodbank as of June 30, 2017, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

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#### **Report on Summarized Comparative Information**

We have previously audited Eastern Illinois Foodbank's 2016 financial statements, and we expressed an unmodified opinion on those audited financial statements in our report dated October 24, 2016. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2016, is consistent, in all material respects, with the audited financial statements from which it has been derived.

#### **Other Matters**

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Schedule of Expenditures of Federal Awards as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), is presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

The accompanying supplementary information consisting of the Grant Report and Consolidated Financial Report for the fiscal year ended June 30, 2017, all of which are included in prescribed forms (supplementary information), is presented for purposes of additional analysis, as required by the Illinois Department of Human Services, and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated, in all material respects, in relation to the financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated October 23, 2017 on our consideration of Eastern Illinois Foodbank's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Eastern Illinois Foodbank's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Eastern Illinois Foodbank's internal control over financial reporting and compliance.

RSM US LLP

Champaign, Illinois October 23, 2017

# Statement of Financial Position June 30, 2017, with Summarized Comparative Totals as of June 30, 2016

|                                  |                                    | June 30,                    |                    |                        |
|----------------------------------|------------------------------------|-----------------------------|--------------------|------------------------|
|                                  |                                    | 2017                        | 2016               |                        |
|                                  | Unrestricte                        | Temporarily<br>d Restricted | Total              | Total                  |
| Assets                           |                                    |                             |                    |                        |
| Current assets:                  |                                    |                             |                    |                        |
| Cash                             | \$ 487,739                         | \$ 220,721                  | \$ 708,460         | \$ 942,583             |
| Certificates of deposit          | 620,467                            | -                           | 620,467            | 617,383                |
| Shared maintenance receivable    | 27,781                             | -                           | 27,781             | 29,197                 |
| Grant receivables                | 1,500                              | -                           | 1,500              | 3,750                  |
| Inventories:                     |                                    |                             |                    |                        |
| Donated product                  | 881,395                            | 784,906                     | 1,666,301          | 1,557,346              |
| Purchased product                | 194,885                            | ; -                         | 194,885            | 122,267                |
| Prepaid expenses                 | 54,062                             | -                           | 54,062             | 64,811                 |
| Other receivables                | -                                  | -                           | -                  | 28                     |
| Total current assets             | 2,267,829                          | 1,005,627                   | 3,273,456          | 3,337,365              |
| Long-term assets:                |                                    |                             |                    |                        |
| Investments                      | 1,287,173                          | _                           | 1,287,173          | 1,183,105              |
| Property and equipment, net of   | 1,207,170                          | ,                           | 1,207,170          | 1,100,100              |
| accumulated depreciation         | 2,195,670                          |                             | 2,195,670          | 2,050,853              |
| Total long-term assets           | 3,482,843                          |                             | 3,482,843          | 3,233,958              |
| Total long-term assets           |                                    | _                           | 3,402,043          | 0,200,000              |
| Total assets                     | \$ 5,750,672                       | \$ 1,005,627                | \$ 6,756,299       | \$ 6,571,323           |
| Liabilities and Net Assets       |                                    |                             |                    |                        |
| Current liabilities:             |                                    |                             |                    |                        |
| Accounts payable                 | \$ 69,244                          | \$-                         | \$ 69,244          | \$ 77,872              |
| Accrued wages and payroll taxes  | 80,135                             |                             | 80,135             | 65,723                 |
| Accrued vacation                 | 77,327                             |                             | 77,327             | 57,472                 |
| Deferred revenue                 | 50,049                             |                             | 50,049             | 29,750                 |
| Total liabilities                | 276,755                            |                             | 276,755            | 230,817                |
| Net assets:                      |                                    |                             |                    |                        |
| Unrestricted:                    |                                    |                             |                    |                        |
| Undesignated                     | 4,257,757                          | _                           | 4,257,757          | 4,239,904              |
| Board designated                 | 4,257,757                          |                             | 4,257,757          | 4,239,904<br>1,132,657 |
| Temporarily restricted           |                                    | , -<br>1,005,627            | 1,005,627          | 967,945                |
| Total net assets                 | 5,473,917                          |                             | 6,479,544          | 6,340,506              |
|                                  | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, | 1,000,021                   | 0,+/0,0 <b>+</b> + | 0,040,000              |
| Total liabilities and net assets | \$ 5,750,672                       | \$ 1,005,627                | \$ 6,756,299       | \$ 6,571,323           |
|                                  |                                    |                             |                    |                        |

#### Statement of Activities

Year Ended June 30, 2017, with Summarized Comparative Totals for Year Ended June 30, 2016

|  |                            | Year Ended      |                            |                            |
|--|----------------------------|-----------------|----------------------------|----------------------------|
|  | Yea                        | r Ended June 30 |                            | June 30,                   |
|  | l lun vo otvi oto d        | Temporarily     | 2017                       | 2016<br>Totol              |
| Public support and revenue:                    | Unrestricted               | Restricted      | Total                      | Total                      |
| Public support and revenue.<br>Public support: |                            |                 |                            |                            |
| Contributed food                               | ¢ 43 644 003               | \$-             | ¢ 12 611 002               | ¢ 10 460 640               |
| Contributed 1000                               | \$ 13,611,882<br>1,447,824 |                 | \$ 13,611,882<br>1,562,624 | \$ 10,469,649<br>1,452,080 |
|  | 1,447,024                  | 114,800         |                            |                            |
| Government grants and contracts                | -                          | 3,615,588       | 3,615,588                  | 3,560,709                  |
| United Way                                     | 159,535                    | -               | 159,535                    | 172,206                    |
| Other grants                                   | -                          | 339,691         | 339,691                    | 248,086                    |
| Total public support                           | 15,219,241                 | 4,070,079       | 19,289,320                 | 15,902,730                 |
| Revenue:                                       |                            |                 |                            |                            |
| Shared maintenance and purchased               |                            |                 |                            |                            |
| product program                                | 507,288                    | -               | 507,288                    | 471,163                    |
| Delivery income                                | 30,900                     | -               | 30,900                     | 30,650                     |
| Other income                                   | 2,654                      | -               | 2,654                      | 284                        |
| Total revenue                                  | 540,842                    | -               | 540,842                    | 502,097                    |
| Net assets released from restrictions          | 4,032,397                  | (4,032,397)     | -                          | -                          |
| Total public support and revenue               | 19,792,480                 | 37,682          | 19,830,162                 | 16,404,827                 |
| Expenses:                                      |                            |                 |                            |                            |
| Program services                               | 19,096,027                 | -               | 19,096,027                 | 15,634,903                 |
| Supporting services:                           |                            |                 |                            |                            |
| Fundraising services                           | 461,489                    | -               | 461,489                    | 430,997                    |
| Management and general                         | 256,548                    | -               | 256,548                    | 236,940                    |
| Total supporting services                      | 718,037                    | -               | 718,037                    | 667,937                    |
| Total expenses                                 | 19,814,064                 | -               | 19,814,064                 | 16,302,840                 |
| Non operating revenue (expense):               |                            |                 |                            |                            |
| Non-operating revenue (expense):               | 400.045                    |                 | 400.045                    |                            |
| Investment income (loss)                       | 122,940                    | -               | 122,940                    | (28,499)                   |
| Total non-operating                            | 122,940                    | -               | 122,940                    | (28,499)                   |
| Change in net assets                           | 101,356                    | 37,682          | 139,038                    | 73,488                     |
| Net assets:                                    |                            |                 |                            |                            |
| Beginning of year                              | 5,372,561                  | 967,945         | 6,340,506                  | 6,267,018                  |
| End of year                                    | \$ 5,473,917               | \$ 1,005,627    | \$ 6,479,544               | \$ 6,340,506               |

#### Statement of Functional Expenses

Year Ended June 30, 2017, with Summarized Comparative Totals for Year Ended June 30, 2016

|                                 |              |     | Year       | Ende  | d June 30, 2 | 2017 |         |               | Year Ended    |  |
|---------------------------------|--------------|-----|------------|-------|--------------|------|---------|---------------|---------------|--|
|                                 |              |     | S          | uppor | ting Servic  | es   |         | 2017          | June 30, 2016 |  |
|                                 | Program      |     |            | Ма    | nagement     |      | Total   | Total         |               |  |
|                                 | Services     | F   | undraising | an    | d General    |      | Total   | Expenses      | Expenses      |  |
| Personnel expenses:             |              |     |            |       |              |      |         |               |               |  |
| Salaries and wages              | \$ 721,35    | 6\$ | 154,736    | \$    | 171,474      | \$   | 326,210 | \$ 1,047,566  | \$ 974,613    |  |
| Employee benefits               | 145,82       | 5   | 31,280     |       | 34,664       |      | 65,944  | 211,769       | 179,792       |  |
| Payroll taxes                   | 59,204       | 4   | 12,700     |       | 14,073       |      | 26,773  | 85,977        | 75,842        |  |
| Total personnel expenses        | 926,38       | 5   | 198,716    |       | 220,211      |      | 418,927 | 1,345,312     | 1,230,247     |  |
| Operating expenses:             |              |     |            |       |              |      |         |               |               |  |
| Product acquisition:            |              |     |            |       |              |      |         |               |               |  |
| Food fund product               | 162,45       | 3   | -          |       | -            |      | -       | 162,458       | 132,967       |  |
| Foodmobile product costs        | 93,87        | Ð   | -          |       | -            |      | -       | 93,879        | 120,319       |  |
| Shared maintenance fees         | 64,23        | 2   | -          |       | -            |      | -       | 64,232        | 69,405        |  |
| BackPack product costs          | 61,33        |     | -          |       | -            |      | -       | 61,332        | 62,670        |  |
| Freight on donated product      | 41,75        |     | -          |       | -            |      | -       | 41,756        | 37,556        |  |
| TANF purchased product          | 40,64        |     | _          |       | -            |      | -       | 40,647        | 39,216        |  |
| Pop Up VA Pantry                | 23,09        |     | _          |       | _            |      | _       | 23,090        |               |  |
| Designated donation product     | 23,03        |     | -          |       | -            |      | -       | 22,886        | 43,274        |  |
| e i                             |              |     | -          |       | -            |      | -       |               |               |  |
| School pantry product cost      | 11,794       |     | -          |       | -            |      | -       | 11,794        | 2,999         |  |
| Senior grocery product costs    | 8,15         |     | -          |       | -            |      | -       | 8,152         | 10,284        |  |
| VAP/product expenses            | 7,22         |     | -          |       | -            |      | -       | 7,224         | 9,532         |  |
| Community assistance            | 1,87         | 5   | -          |       | -            |      | -       | 1,876         | 491           |  |
| Occupancy and office:           |              |     |            |       |              |      |         |               |               |  |
| Depreciation                    | 171,35       | 2   | 697        |       | 866          |      | 1,563   | 172,915       | 151,284       |  |
| Printing and publications       | 89           | 7   | 155,939    |       | 184          |      | 156,123 | 157,020       | 150,847       |  |
| Agency capacity building costs  | 136,44       | 4   | -          |       | -            |      | -       | 136,444       | 14,935        |  |
| Utilities                       | 86,01        | 1   | 901        |       | 1,121        |      | 2,022   | 88,036        | 79,590        |  |
| Office supplies                 | 4,91         | 3   | 60,109     |       | 742          |      | 60,851  | 65,764        | 62,555        |  |
| Fuel                            | 56,05        | 5   | -          |       | -            |      | -       | 56,055        | 48,924        |  |
| Insurance                       | 49,59        |     | 520        |       | 646          |      | 1,166   | 50,759        | 49,109        |  |
| Vehicle maintenance/repairs     | 47,46        |     |            |       | -            |      | -       | 47,460        | 52,084        |  |
| Professional services           | 30,19        |     | 5,373      |       | 5,954        |      | 11,327  | 41,526        | 56,640        |  |
| Hosting/software and support    | 26,57        |     | 10,473     |       | 4,406        |      | 14,879  | 41,455        | 35,118        |  |
| •                               | 20,57        | ,   | 10,475     |       | 4,400        |      | 14,075  | 41,455        | 55,110        |  |
| Warehouse equipment             | 22.20        | -   |            |       |              |      |         | 22.205        | 45.000        |  |
| maintenance/repairs             | 32,20        |     | -          |       | -            |      | -       | 32,205        | 15,990        |  |
| Travel and transportation       | 19,23        |     | 1,763      |       | 3,746        |      | 5,509   | 24,748        | 30,466        |  |
| Training and education          | 9,28         |     | 3,954      |       | 8,967        |      | 12,921  | 22,201        | 26,391        |  |
| Membership dues and fees        | 12,59        |     | 3,327      |       | 2,977        |      | 6,304   | 18,899        | 20,465        |  |
| Building maintenance            | 14,47        | 1   | 152        |       | 189          |      | 341     | 14,812        | 18,069        |  |
| Telephone                       | 9,94         | 5   | 1,778      |       | 2,998        |      | 4,776   | 14,721        | 16,352        |  |
| Finance charges                 | 1,25         | 5   | 9,036      |       | 302          |      | 9,338   | 10,593        | 11,420        |  |
| Events                          | 66           | 5   | 5,035      |       | 1,124        |      | 6,159   | 6,824         | 7,232         |  |
| Warehouse supplies              | 6,62         | )   | -          |       | -            |      | -       | 6,620         | 4,987         |  |
| Small equipment and furnishings | 3,90         | 3   | 1,533      |       | 949          |      | 2,482   | 6,390         | 2,050         |  |
| Office equipment                |              |     |            |       |              |      |         |               |               |  |
| maintenance/repair              | 1,90         | 3   | 1,976      |       | 335          |      | 2,311   | 4,217         | 2,265         |  |
| Miscellaneous                   | 2,46         |     | 207        |       | 831          |      | 1,038   | 3,503         | 3,564         |  |
| Total operating expenses        | 1,263,38     |     | 262,773    |       | 36,337       |      | 299,110 | 1,562,493     | 1,389,050     |  |
| Contributed food distributed    |              |     |            |       |              |      |         |               |               |  |
| and scrapped                    | 16,906,25    | 9   | -          |       | -            |      | -       | 16,906,259    | 13,683,543    |  |
| Total expenses                  | \$ 19,096,02 | 7\$ | 461,489    | \$    | 256,548      | \$   | 718,037 | \$ 19,814,064 | \$ 16,302,840 |  |

# **Statement of Cash Flows**

Year Ended June 30, 2017, with Summarized Comparative Totals for Year Ended June 30, 2016

|   | 2017          | 2016          |
|---|---------------|---------------|
| Cash flows from operating activities:                     |               |               |
| Change in net assets                                      | \$<br>139,038 | \$<br>73,488  |
| Adjustments to reconcile change in net assets to net cash |               |               |
| provided by operating activities:                         |               |               |
| Realized and unrealized (gains) losses on investment      | (91,857)      | 59,731        |
| Depreciation  | 172,915       | 151,285       |
| Change in assets and liabilities:                         |               |               |
| (Increase) decrease in:                                   |               |               |
| Receivables   | 3,694         | 3,676         |
| Donated product inventory                                 | (108,955)     | (140,501)     |
| Purchased product inventory                               | (72,618)      | 35,131        |
| Prepaid expenses  | 10,749        | 44,619        |
| Increase (decrease) in:                                   |               |               |
| Accounts payable and accrued expenses                     | 25,639        | 25,419        |
| Deferred revenue  | 20,299        | (2,227)       |
| Net cash provided by operating activities                 | <br>98,904    | 250,621       |
| Cash flows from investing activities:                     |               |               |
| Proceeds from sale of investments                         | 226,287       | 169,742       |
| Purchases of investments                                  | (238,498)     | (197,134)     |
| Purchases of certificates of deposit                      | (3,084)       | (2,693)       |
| Purchase of property and equipment                        | (317,732)     | (80,652)      |
| Net cash used in investing activities                     | <br>(333,027) | (110,737)     |
| Net (decrease) increase in cash                           | (234,123)     | 139,884       |
| Cash:   |               |               |
| Beginning of year   | <br>942,583   | 802,699       |
| End of year   | \$<br>708,460 | \$<br>942,583 |

#### **Notes to Financial Statements**

## Note 1. Nature of Activities and Summary of Significant Accounting Policies

**Nature of activities**: Eastern Illinois Foodbank (EIF) is an Illinois not-for-profit corporation organized for the purpose of collecting, warehousing and distributing salvageable food to social service agencies that feed the needy. EIF is a member of the Feeding America National Foodbank Network (Feeding America), the nation's largest domestic hunger relief organization.

A summary of EIF's significant accounting policies is as follows:

**Basis of presentation**: The accompanying financial statements are presented using the accrual basis of accounting and are prepared to focus on EIF as a whole and to present balances and transactions in accordance with the existence or absence of donor-imposed restrictions.

**Revenue recognition**: Shared maintenance and purchased product program revenue are recognized when the related food is distributed. EIF also receives various grants from federal and private agencies which is recognized when the related program and supporting service expenses are incurred. Some of these grants are on a cost reimbursement basis, including recoverable overhead.

Contributions, including unconditional promises to give, are recognized as revenue in the period received. Conditional promises to give are not recognized until they become unconditional, that is, when the conditions on which they depend are substantially met.

**Concentration of risk**: EIF maintains a majority of its cash accounts in one commercial bank which at times exceeds Federal Deposit Insurance Corporation limits. EIF has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk on its cash.

**Certificates of deposit**: Certificates of deposit are carried at cost which approximates fair value due to the short duration of the instruments.

**Investments**: Investments, which consist primarily of mutual funds, are measured at fair value or net asset value. Investment income (including realized gains and losses on investments, interest, and dividends) is included in the change in unrestricted net assets unless restricted by the donor. Investment income which is subject to donor imposed restrictions is included in the change in temporarily restricted net income.

**Net asset classifications**: Net assets are segregated into three categories that are classified as unrestricted, temporarily restricted and permanently restricted.

Unrestricted net assets are available for use by EIF at the discretion of its Board of Directors. Contributions received without specific restrictions from a donor or that arise as a result of activities of EIF are classified as unrestricted funds. EIF reports contributions of cash and other assets as temporarily restricted support if they are received with donor stipulations that limit the use of the donated assets to a particular time or purpose. When a donor restriction expires, that is, when the stipulated time restriction ends or the purpose of the restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. Net assets that are subject to donor restrictions in gift instruments requiring assets to be held in perpetuity are classified as permanently restricted. There are no permanently restricted net assets at June 30, 2017.

**Income tax status**: Eastern Illinois Foodbank qualifies as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code, and therefore has no provision for federal income taxes. EIF is no longer subject to income tax examinations by the U.S. federal or state tax authorities for years ended June 30, 2013, and prior.

#### **Notes to Financial Statements**

#### Note 1. Nature of Activities and Summary of Significant Accounting Policies (Continued)

EIF adopted the guidance for accounting for uncertainty in income taxes. This guidance clarifies the accounting for uncertainty in income taxes recognized in an organization's financial statements. The guidance prescribes a more-likely-than-not recognition threshold and measurement attribute for financial statement recognition of a tax position taken or expected to be taken. Amounts requiring recognition under the guidance are reflected as a liability for uncertain tax benefits along with any associated interest and penalties that would be payable to the taxing authorities upon examination. There were no uncertain tax benefits identified or recorded as a liability as of June 30, 2017.

**Shared maintenance receivables**: Shared maintenance receivables (see Note 6) are carried at original invoice amounts less an estimate made for doubtful receivables based on a review of all outstanding amounts on a regular basis. Management determines the allowance by identifying troubled accounts and by using historical experience applied to an aging of accounts. Management determined that no allowance was necessary as of June 30, 2017.

Shared maintenance receivables are written off when deemed uncollectible. Recoveries of shared maintenance receivables previously written off are recorded when received. No interest is charged on outstanding balances.

**Contributed food and inventories**: Food donated to EIF is capitalized as inventory and accounted for as unrestricted contributions, while food received as USDA commodities is recorded as temporarily restricted contributions until distributed to EIF's agencies. Contributed food and USDA commodities are valued at fair value on a first-in, first-out basis using a weighted average wholesale price per pound, as determined by the Feeding America National Foodbank Network. Purchased food is valued at invoice cost determined by the first-in, first-out method.

**Property and equipment**: Property and equipment are recorded at cost, if purchased, or at the estimated fair market value on the date acquired, if donated, less accumulated depreciation. Depreciation is provided over the estimated useful lives of the assets on the straight-line method as follows:

|                                       | Years   |
|---------------------------------------|---------|
| Office equipment and furniture        | 3 to 7  |
| Warehouse equipment                   | 3 to 7  |
| Transportation equipment              | 5       |
| North Shore building and improvements | 3 to 39 |

**Impairment of long-lived assets**: EIF reviews long-lived assets for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. Recoverability of assets to be held and used is measured by a comparison of the carrying amount of an asset to future net cash flows expected to be generated by the asset. If such assets are considered to be impaired, the impairment is recognized as the amount by which the carrying amount of the assets exceeds the fair value of the assets. Assets to be disposed of are reported at the lower of the carrying amount or the fair value less costs to sell. As of June 30, 2017, EIF has not recognized any reduction in the carrying value of its long-lived assets.

**Donated materials and services**: Donated materials and equipment are reflected as contributions in the accompanying statements at their estimated value at the date of receipt. EIF recorded the fair value of contributed services totaling \$2,500 and \$891 during the years ended June 30, 2017 and 2016, respectively, which is included in contributions in the statement of activities.

#### **Notes to Financial Statements**

## Note 1. Nature of Activities and Summary of Significant Accounting Policies (Continued)

A substantial number of volunteers (including board members, volunteers from other organizations, and persons contributing court ordered public service) have donated significant amounts of their time to EIF's program services and to its effort in the acquisition of donated food for distribution to agencies. In accordance with accounting principles generally accepted in the United States of America, no amounts have been reflected in the statements for these donated services in as much as no objective basis is available to measure the value of such services.

**Deferred revenue**: Revenue from service fees and grants which are classified as exchange transactions are reported as deferred revenue until expended in accordance with the terms of the provider.

**Use of estimates in preparation of financial statements**: The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities as of the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

**Summarized comparative financial information**: The financial statements include certain prior year summarized comparative financial information in total, but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with EIF's financial statements for the year ended June 30, 2016, from which the summarized financial information was derived.

**Pending accounting pronouncements**: In May 2014, the Financial Accounting Standards Board (FASB) issued Accounting Standards Update (ASU) 2014-09, *Revenue from Contracts with Customers (Topic 606)*, requiring an entity to recognize the amount of revenue to which it expects to be entitled for the transfer of promised goods or services to customers. The updated standard will replace most existing revenue recognition guidance in U.S. GAAP when it becomes effective and permits the use of either a full retrospective or retrospective with cumulative effect transition method. In 2016, ASU 2016-12 was issued that narrows and clarifies aspects of Topic 606, ASU 2016-08 was issued that includes amendments that clarify the implementation guidance on principal versus agent considerations, and ASU 2016-10 was issued that included guidance on identifying performance obligations and licensing. In August 2015, the FASB issued ASU 2015-14 which defers the effective date of ASU 2014-09 one year making it effective for annual reporting periods beginning after December 15, 2018. The EIF has not yet selected a transition method and is currently evaluating the effect that the standard will have on the financial statements.

# Notes to Financial Statements

#### Note 1. Nature of Activities and Summary of Significant Accounting Policies (Continued)

In August 2016, the FASB issued ASU 2016-14, *Not-for-Profit Entities (Topic 958): Presentation of Financial Statements of Not-for-Profit Entities.* This guidance amends the requirements for financial statements and notes presented by a not-for-profit entity to a) present on the face of the statement of financial position amounts for two classes of net assets at the end of the period, rather than for the currently required three classes; b) present on the face of the statement of activities the amount of the change in either of the two classes of net assets rather than that of the currently required three classes; c) provide enhanced disclosures in the notes to the financial statements; d) report investment return net of external and direct internal investment expenses; and e) utilize, in the absence of explicit donor stipulations, the placed-in-service approach for reporting expirations of restrictions on gifts of cash or other assets to be used to acquire or construct a long-lived asset. The ASU will be effective for the EIF's June 30, 2019, financial statements. Early application is permitted. Retrospective application is required for many provisions of this guidance. The EIF is currently evaluating the effect of the new standard on the financial statements.

**Subsequent events**: All of the effects of subsequent events that provide additional evidence about conditions that existed at the financial statement date, including the estimates inherent in the process of preparing the financial statements, are recognized in the financial statements. EIF does not recognize subsequent events that provide evidence about conditions that arose after the financial statement date, but before the financial statements are available to be issued. In some cases, nonrecognized subsequent events are disclosed to keep the financial statements from being misleading.

EIF has evaluated subsequent events through October 23, 2017, the date on which the financial statements were available to be issued.

#### Note 2. Property and Equipment

The following is a summary of the property and equipment owned by EIF as of June 30:

|                                       |    | 2017      | 2016            |
|---------------------------------------|----|-----------|-----------------|
| Land                                  | \$ | 210,101   | \$<br>105,000   |
| North Shore building and improvements |    | 1,680,811 | 1,680,811       |
| Warehouse equipment                   |    | 699,191   | 651,927         |
| Transportation equipment              |    | 737,218   | 584,280         |
| Office equipment and furniture        | _  | 135,271   | 136,419         |
|                                       |    | 3,462,592 | 3,158,437       |
| Less accumulated depreciation         |    | 1,266,922 | 1,107,584       |
|                                       | \$ | 2,195,670 | \$<br>2,050,853 |

#### Note 3. Fair Value Measurements

The following information is designed to enable the reader of the financial statements to assess the inputs used to develop fair value measurement by establishing a hierarchy for ranking the quality and reliability of the information used to determine fair values. Assets and liabilities carried at fair value are required to be classified and disclosed in one of three categories.

#### **Notes to Financial Statements**

#### Note 3. Fair Value Measurements (Continued)

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants. The guidance requires the use of valuation techniques that are consistent with the market approach, the income approach and/or the cost approach. Inputs to valuation techniques refer to the assumptions that market participants would use in pricing the asset or liability. Inputs may be observable, meaning those that reflect the assumptions market participants would use in pricing the asset or liability developed based on market data obtained from independent sources, or unobservable, meaning those that reflect the reporting entity's own assumptions about the assumptions market participants would use in pricing the asset or liability developed based on the best information available in the circumstances. In that regard, the standard establishes a fair value hierarchy for valuation inputs that gives the highest priority to quoted prices in active markets for identical assets or liabilities and the lowest priority to unobservable inputs. The fair value hierarchy is as follows:

Level 1. Quoted prices (unadjusted) for identical assets or liabilities in active markets that the entity has the ability to access as of the measurement date.

<u>Level 2</u>. Significant other observable inputs other than Level 1 prices such as quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data.

<u>Level 3</u>. Significant unobservable inputs that reflect a reporting entity's own assumptions about how other market participants would price an asset or liability.

A description of the valuation methodologies used for assets and liabilities measured at fair value, as well as the general classification of such instruments pursuant to the valuation hierarchy, is below.

**Money market funds**: Money market funds are valued at cost which is a reasonable estimate of fair value.

**Shares of registered investment companies (mutual funds)**: The fair value of shares of registered investment companies is valued at the net asset value (NAV) of the shares held by EIF. The majority of the funds are traded on the open market and are redeemable at any time.

#### **Notes to Financial Statements**

#### Note 3. Fair Value Measurements (Continued)

The following tables summarize the assets measured at fair value on a recurring basis as of June 30, 2017 and 2016, segregated by the level of the valuation inputs within the fair value hierarchy utilized to measure fair value.

|   |      |  |    | 20   | )17 |                       |    |                                 |
|---|------|--|----|--|-----|-----------------------|----|---------------------------------|
|   |      | Total  |    | Level 1  |     | Level 2               | L  | evel 3                          |
| Assets:   |      |  |    |  |     |                       |    |                                 |
| Money market funds  | \$   | 4,820  | \$ | 4,820  | \$  | -                     | \$ | -                               |
| Shares of registered investment   |      |  |    |  |     |                       |    |                                 |
| companies (mutual funds):   |      |  |    |  |     |                       |    |                                 |
| Fixed income  |      | 501,566  |    | 501,566  |     | -                     |    | -                               |
| International   |      | 247,344  |    | 247,344  |     | -                     |    | -                               |
| Real estate   |      | 43,780   |    | 43,780   |     | -                     |    | -                               |
| U.S. mid-cap and small-cap  |      | 234,448  |    | 234,448  |     | -                     |    | -                               |
| U.S. value  |      | 133,101  |    | 133,101  |     | -                     |    | -                               |
|   |      |  | \$ | 1,165,059  | \$  | -                     | \$ | -                               |
| Other, carried at net asset value*  |      | 122,114  | _  |  |     |                       |    |                                 |
|   | \$ ´ | ,287,173   | =  |  |     |                       |    |                                 |
|   |      |  |    | 20   | 16  |                       |    |                                 |
|   |      | Total  |    | Level 1  | 10  | Level 2               | L  | evel 3                          |
| Assets:   |      |  |    |  |     |                       |    |                                 |
| Money market funds  | \$   | 4 05 4   |    |  |     |                       |    |                                 |
| Money market rands  |      | 4 254  | \$ | 4 254  | \$  | _                     | \$ | _                               |
| Shares of registered investment   | φ    | 4,254  | \$ | 4,254  | \$  | -                     | \$ | -                               |
| Shares of registered investment<br>companies (mutual funds):  | φ    | 4,254  | \$ | 4,254  | \$  | -                     | \$ | -                               |
| Shares of registered investment<br>companies (mutual funds):<br>Fixed income  | φ    | ·  | \$ | ·  | \$  | -                     | \$ | -                               |
| companies (mutual funds):   | Φ    | 479,817  | \$ | 479,817  | \$  | -                     | \$ | -                               |
| companies (mutual funds):<br>Fixed income<br>International  | Ψ    | 479,817<br>223,962                                 | \$ | 479,817<br>223,962                                 | \$  | -                     | \$ | -                               |
| companies (mutual funds):<br>Fixed income<br>International<br>Real estate   | Ψ    | 479,817<br>223,962<br>46,025                       | \$ | 479,817<br>223,962<br>46,025                       | \$  | -                     | \$ |                                 |
| companies (mutual funds):<br>Fixed income<br>International  | Ψ    | 479,817<br>223,962<br>46,025<br>207,284            | \$ | 479,817<br>223,962<br>46,025<br>207,284            | \$  |                       | \$ |                                 |
| companies (mutual funds):<br>Fixed income<br>International<br>Real estate<br>U.S. mid-cap and small-cap               | Ψ    | 479,817<br>223,962<br>46,025                       | \$ | 479,817<br>223,962<br>46,025<br>207,284<br>118,370 | \$  |                       | \$ | -<br>-<br>-<br>-<br>-<br>-<br>- |
| companies (mutual funds):<br>Fixed income<br>International<br>Real estate<br>U.S. mid-cap and small-cap               | Φ    | 479,817<br>223,962<br>46,025<br>207,284            |    | 479,817<br>223,962<br>46,025<br>207,284            |     |                       |    | -<br>-<br>-<br>-<br>-<br>-<br>- |
| companies (mutual funds):<br>Fixed income<br>International<br>Real estate<br>U.S. mid-cap and small-cap<br>U.S. value |      | 479,817<br>223,962<br>46,025<br>207,284<br>118,370 |    | 479,817<br>223,962<br>46,025<br>207,284<br>118,370 |     | -<br>-<br>-<br>-<br>- |    | -<br>-<br>-<br>-<br>-<br>-      |

\* In accordance with Accounting Standards Coidifcation Subtopic 820-10, certain investments that are measured at fair value using the net asset value per share (or its equivalent) practical expedient have not been classified in the fair value hierarchy. The fair value amounts presented in this table are intended to permit reconciliation of the fair value hierarchy to the amounts presented in the statement of financial position.

#### **Notes to Financial Statements**

#### Note 3. Fair Value Measurements (Continued)

**Investment income**: Investment income consists of the following for the year ended June 30:

|  | <br>2017      | 2016           |
|--|---------------|----------------|
| Dividends and interest                       | \$<br>43,075  | \$<br>43,099   |
| Management fees                              | (11,992)      | (11,867)       |
| Realized and unrealized gains in investments | 91,857        | (59,731)       |
|  | \$<br>122,940 | \$<br>(28,499) |

The following table sets forth additional disclosures for EIF's investments whose fair value is estimated using net asset value per share (or its equivalent) as of June 30, 2017:

|                    |     | Fair Value    | Unfunded<br>mmitments | Redemption<br>Frequency | Redemption<br>Notice Period |
|--------------------|-----|---------------|-----------------------|-------------------------|-----------------------------|
|                    | _   |               | miniments             | Trequency               | Notice Fellou               |
| Private debt fund  | (1) | \$<br>58,199  | \$<br>-               | N/A                     | N/A                         |
| Global credit fund | (2) | 63,915        | -                     | quarterly               | N/A                         |
|                    | _   | \$<br>122,114 | \$<br>-               |                         |                             |

- (1) This fund is invested approximately 75 percent in senior debt with the remaining approximate 25 percent in a combination of subordinated debt, equity, and structured products. The fair value of the investment in this class has been estimated using the net asset value of the Company's shares of common stock. There are no redemption rights for these shares and they are transferable.
- (2) This fund invests primarily in global corporate credit, including loans, bonds and other credit instruments that companies use to finance their operations. The fair value of the investment in this class has been estimated using the net asset value of the Company's shares of common stock. The quarterly repurchases will be conducted on such terms as may be determined by the Board of Directors of the investment in its complete and absolute discretion unless, in the judgment of the independent trustees, such repurchases would not be in the best interest of the shareholders or would violate applicable law. The redemptions will be limited each quarter to 5 percent.

#### Note 4. Endowment Funds

EIF has a fund which has been designated by the Board of Directors to function as an endowment. As required by accounting principles generally accepted in the United States of America, net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.

#### Interpretation of Relevant Law

The Board of Directors of EIF has interpreted the Illinois Uniform Prudent Management of Institutional Funds Act (UPMIFA) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds, absent explicit donor stipulations to the contrary. EIF does not currently possess any donor-restricted net assets. All assets discussed in this disclosure are board-designated and classified in unrestricted net assets.

#### **Notes to Financial Statements**

# Note 4. Endowment Funds (Continued)

The changes in endowment net assets as of June 30, 2017, are as follows:

|                                   | ι  | Inrestricted | mporarily<br>estricted | anently<br>tricted | Total        |
|-----------------------------------|----|--------------|------------------------|--------------------|--------------|
| Endowment net assets, beginning   |    |              |                        |                    |              |
| of year                           | \$ | 1,132,657    | \$<br>-                | \$<br>-            | \$ 1,132,657 |
| Net investment income             |    | 27,146       | -                      | -                  | 27,146       |
| Net unrealized and realized gains |    |              |                        |                    |              |
| from investments                  |    | 91,857       | -                      | -                  | 91,857       |
| Appropriation of endowment        |    |              |                        |                    |              |
| assets for expenditure            |    | (35,500)     | -                      | -                  | (35,500)     |
| Endowment net assets, end of year | \$ | 1,216,160    | \$<br>-                | \$<br>-            | \$ 1,216,160 |

#### **Funds with Deficiencies**

From time-to-time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor or Illinois UPMIFA requires EIF to retain as a fund of perpetual duration. There were no deficiencies of this nature that are reported in unrestricted net assets as of June 30, 2017.

#### **Return Objectives and Risk Parameters**

EIF has adopted an investment policy that attempts to maximize total return consistent with an acceptable risk level. Endowment assets are invested in a portfolio with a diversified asset mix, which includes targets of 55 percent equity and 45 percent fixed income. Actual returns in any given year may vary. Investment risk is measured in terms of the total endowment fund; investment assets and allocation between asset classes and strategies are managed to expose the fund to acceptable levels of risk.

#### **Strategies Employed for Achieving Objectives**

To satisfy its long-term rate-of-return objectives, the EIF relies on a total return strategy in which investment returns are achieved through both capital appreciation (realized and unrealized) and current yield (interest and dividends). EIF targets a diversified asset allocation that places a greater emphasis on equity-based investments to achieve its long-term return objectives within prudent risk constraints.

## Spending Policy and How the Investment Objectives Relate to Spending Policy

Interest earnings from the board-designated endowment are designated for agency capacity building to include, but are not limited to, infrastructure projects such as expansion of space or cold storage. EIF's spending policy of the endowment fund is set at 3 percent of the fair value of the total investments at June 30<sup>th</sup> as long as the investment value is above \$1,000,000; if below this balance, the spending percentage decreases according to the spending policy. Accordingly, over the long term, the EIF expects the spending policy to allow its endowment to steadily grow each year. This is consistent with the EIF's objective to maintain the purchasing power of the endowment assets held in perpetuity or for a specified term as well as to provide additional real growth through new gifts and investment return.

#### Notes to Financial Statements

## Note 5. Grants and Other Support Revenue

Temporarily restricted net assets as of June 30, 2017 and 2016, were as follows:

|                                    |     | R  | emporarily<br>estricted<br>le 30, 2016 | Revenue      |         | Net Assets<br>Released<br>m Restrictions | Temporarily<br>Restricted<br>June 30, 2017 |
|------------------------------------|-----|----|--|--------------|---------|--|--|
| Government Grants and Contracts:   |     |    |  |              |         |  |  |
| IDHS - Distribution of commodities | (1) | \$ | -                                      | \$ 212,256   | \$      | (212,256)                                | \$-  |
| IDHS - USDA commodities            | (1) |    | 681,774                                | 3,403,332    |         | (3,300,200)                              | 784,906                                    |
|                                    |     |    | 681,774                                | 3,615,588    |         | (3,512,456)                              | 784,906                                    |
| Other Grants:                      |     |    |  |              |         |  |  |
| City of Urbana - food distribution | (2) |    | -                                      | 12,300       |         | (12,300)                                 | -  |
| BackPack program:                  |     |    |  |              |         |  |  |
| Other                              | (3) |    | -                                      | 5,375        |         | (5,375)                                  | -  |
| FoodMobile program                 | (4) |    | 24,649                                 | 61,557       |         | (48,376)                                 | 37,830                                     |
| One-time grants                    |     |    | -                                      | 327,391      |         | (327,391)                                | -  |
|                                    |     |    | 24,649                                 | 406,623      |         | (393,442)                                | 37,830                                     |
| Other support - contributions      |     |    | 261,522                                | 47,868       |         | (126,499)                                | 182,891                                    |
|                                    |     |    | ,                                      |              | <b></b> |  |  |
|                                    |     | \$ | 967,945                                | \$ 4,070,079 | \$      | (4,032,397)                              | \$ 1,005,627                               |

- (1) Illinois Department of Human Services: EIF received a \$212,256 grant covering the state fiscal period July 1, 2016 through June 30, 2017, for the distribution of USDA commodities and to assist in the development of emergency pantries in outlying areas. As part of this grant, EIF also received USDA commodities, valued at \$3,403,332, and distributed commodities valued at \$3,300,200. At June 30, 2017, there were USDA commodities on hand valued at \$784,906 and classified as temporarily restricted.
- (2) City of Urbana: A social service grant to help fund food distribution to residents of Urbana and support services.
- (3) BackPack program: Grants to support the BackPack program, which provides food to students in Champaign County.
- (4) FoodMobile program: Grants to support the FoodMobile program, which provides food and other household necessities to income-eligible individuals and families in eastern Illinois.

#### Note 6. Shared Maintenance Revenue

EIF recognized \$404,352 and \$102,936 of shared maintenance and purchased product program revenue, respectively, during the year ended June 30, 2017. Shared maintenance revenue is recognized on the basis of pounds of product distributed to participating social service agencies. Donated products are distributed at a maximum shared maintenance fee of \$0.19 per pound. On the average, \$.06 per pound in shared maintenance was generated from donated product during the year ended June 30, 2017. Purchased product program revenue is comprised of a fee charged to social service agencies for storage and handling of product which is purchased by EIF. The purchased product revenue is net of \$695,788 of purchased product cost.

#### **Notes to Financial Statements**

#### Note 7. Inventories

The majority of the food distributed has been donated. The following presents a summary of food donated and distributed as of June 30, 2017:

|                                  | Pounds       | Value        |
|----------------------------------|--------------|--------------|
| Inventories, beginning of year   | \$ 932,543   | \$ 1,557,346 |
| Donated food                     | 10,107,174   | 17,015,214   |
| Less:                            |              |              |
| Food distributed                 | (9,377,247)  | (15,805,218) |
| Food scrapped                    | (636,416)    | (1,101,041)  |
| Donated inventories, end of year | \$ 1,026,054 | \$ 1,666,301 |

Inventories at year-end included 509,669 pounds of donated product and 516,385 pounds of USDA commodities.

**Purchased product**: EIF's inventory includes food and grocery items purchased through a Purchased Product (PP) program; this product is stated at cost in the financial statements. At June 30, 2017, there were 274,518 pounds of PP product in inventory valued at \$188,843.

#### Note 8. Retirement Plan

EIF has a Savings Incentive Match Plan for Employees of Small Employers (SIMPLE) plan under Section 408(p) of the Internal Revenue Code. Eligibility is limited to employees receiving at least \$3,000 of compensation for the current and preceding calendar years. EIF contributes a matching amount equal to the eligible employee's salary reduction contributions up to a limit of 3 percent of the employee's compensation for the calendar year. The total amount of matching contributions for the years ended June 30, 2017 and 2016, was \$23,919 and \$19,989, respectively, and is included in employee benefits in the statement of functional expenses.

#### Note 9. Functional Allocation of Expenses

The costs of providing the food distribution program and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the program and supporting services benefited.

# Note 10. Commitments and Contingencies

EIF receives a substantial amount of support in donated products and services from the private and public sectors. If a significant reduction in the level of these donations and grants were to occur, this could have an effect on EIF's food distribution program and activities.

Supplementary Information



State of Illinois Department of Human Services

GRANT ALLOWABLE COST SUMMARY

GRANT REPORT for the period July 1 through June 30, 2017

AGENCY NAME: Eastern Illinois Foodbank

FEIN: 37-1130252

|       |  |                         | IDH               | S GRANT - FUN<br>SERVICES |              | ALL OTHER<br>PROGRAMS | MANAGEMENT<br>& GENERAL | TOTAL            |              |
|-------|--|-------------------------|-------------------|---------------------------|--------------|-----------------------|-------------------------|------------------|--------------|
|       |  | PROGRAM 1               | PROGRAM 2         | PROGRAM 3                 | PROGRAM 4    | PROGRAM 5             |                         |                  |              |
|       | PROGRAM NAME/NUMBER/<br>ONTRACT NUMBER/OTHER<br>IDENTIFICATION               | Emergency Foo           |                   |                           |              |                       |                         |                  |              |
| A     | DIRECT PROGRAM EXPENSES  |                         |                   |                           |              |                       |                         | \$212,256.00     | \$212,256.00 |
| в     | ALLOCATE MANAGEMENT AND  | _                       | 1                 | 1                         |              |                       |                         | 1                |              |
|       | GENERAL COSTS (NOTE 1)   | \$212,256.00            |                   |                           |              |                       | -                       | - \$212,256.00   | -0-          |
| с     | SUBTOTAL A & B   |                         |                   | 1                         | 1            | 1                     |                         |                  |              |
|       |  | \$212,256.00            |                   |                           |              |                       |                         | -0-              |              |
| D     | SUBTRACT UNALLOWABLE<br>COST PER PAGE 2                                      |                         |                   |                           |              |                       | _                       |                  |              |
| Е     | ADD OTHER APPROVED USES<br>(ATTACH DOCUMENTATION)                            |                         |                   |                           |              |                       |                         |                  |              |
| _     |  |                         | I                 | 1                         | 1            | 1                     |                         |                  |              |
| F     | TOTAL ALLOWABLE COSTS  | \$212,256.00            |                   |                           |              |                       | -                       |                  |              |
| G     | SPECIAL PROVISIONS<br>(SEE INSTUCTIONS)                                      |                         |                   |                           |              |                       | -                       |                  |              |
| н     | INTEREST EARNED<br>(SEE INSTRUCTIONS)  |                         |                   | <u> </u>                  | <u> </u>     | <u> </u>              | -                       |                  |              |
|       | E 1: Management and General costs  | ⊥<br>s are allocated ba | l<br>ased on: 🛛 🗍 | l<br>direct salaries,     | total direct | ⊥<br>t costs,         | l<br>other basis (at    | tach explanation | ).           |
| Pleas | se visit the following IDHS web page<br>.dhs.state.il.us/page.aspx?item=5967 | for the instruction     |                   |                           |              |                       |                         |                  |              |



#### UNALLOW LE COST REPORT

| Agency Name: Eastern Illinois Foodbank   | FEIN: <u>37-1130252</u>   |                    |                |                 |                |  |
|--|---|--------------------|----------------|-----------------|----------------|--|
|  | IDHS GRANT-FUNDED SERVICES  |                    |                |                 |                |  |
|  | PROGRAM 1   | PROGRAM 2          | PROGRAM 3      | PROGRAM 4       | PROGRAM 5      |  |
| Program Name/Number/Contract Number  | Emergency For   |                    |                |                 |                |  |
| Unallowable Costs (see instructions)   |   |                    | 1              |                 |                |  |
| Compensation of Governing Body   |   |                    |                |                 |                |  |
| Entertainment  |   |                    |                |                 |                |  |
| Associate Dues   |   |                    |                |                 |                |  |
| Meetings and Conventions   |   |                    |                |                 |                |  |
| Fundraising  |   |                    |                |                 |                |  |
| Bad Debt   |   |                    |                |                 |                |  |
| Charity and Grants   |   |                    |                |                 |                |  |
| Unallowable Interest   |   |                    |                |                 |                |  |
| Inventories  |   |                    |                |                 |                |  |
| Depreciation of IDHS - Funded Assets   |   |                    |                |                 |                |  |
| Cost of Production   |   |                    |                |                 |                |  |
| In-Kind Expenses   |   |                    |                |                 |                |  |
| Alcoholic Beverages  |   |                    |                |                 |                |  |
| Personal Automobile  |   |                    |                |                 |                |  |
| Fines and Penalties  |   |                    |                |                 |                |  |
| Personal Use Items   |   |                    |                |                 |                |  |
| Lobbying   |   |                    |                |                 |                |  |
| Unallowable Relocation   |   |                    |                |                 |                |  |
| Gratuities   |   |                    |                |                 |                |  |
| Political Contributions  |   |                    |                |                 |                |  |
| Related Party Transactions   |   |                    |                |                 |                |  |
| Costs Where a Conflict of Interest Exists<br>Unallowable Cost if Program is Federally<br>Funded or Cost Restricted by Contract<br>(See Instructions) |   |                    |                |                 |                |  |
| Explain:   |   |                    |                |                 |                |  |
| Explain:   |   |                    |                |                 |                |  |
| Total Unallowable Costs<br>(to line D of Grant Report) - See below if None   |   |                    |                |                 |                |  |
| If no unallowable costs are listed, sign and date a<br>I certify that no unallowable costs are inc<br>Grant Report.                                  | as follows:<br>luded in either d  | irect costs or all | ocated Managen | nent and Genera | I costs on the |  |
| rinted Name: Kelly W. Daly Title: VP of Operations & Adminstration   |   |                    |                |                 |                |  |
| Signature: Kelly W. Daly   | Signature: Kelly W. Daly Digtary Units Foodbank, ou, email=KDaly@elfoodbank,org, c=US Date: Oct 9, 2017   |                    |                |                 |                |  |
| years financial reporting web link): http://ww .dh   | Please visit the following IDHS web page for the instructions mentioned in this form (these instructions are listed in each fiscal years financial reporting web link): <a href="http://wwdhs.state.il.us/page.aspx?item=59675">http://wwdhs.state.il.us/page.aspx?item=59675</a> |                    |                |                 |                |  |
| IL444-2682 (R-08-17) Unallowable Cost Report<br>Printed by Authority of the State of Illinois -0- Copies<br>18                                       |   |                    |                |                 | Page 1 of 1    |  |

# EASTERN ILLINOIS FOODBANK, INC.

# Year - End FY2017 - Schedule of Program Revenue

| Account Title   | Agency Total | All Other<br>Not Allocated | EMERGENCY<br>FOOD<br>PROGRAM<br><br>EFP | EMERGENCY<br>FOOD<br>PROGRAM<br>TANF |
|---|--------------|----------------------------|---|--------------------------------------|
| Fees + Purchase of Service  |              |                            |   |                                      |
| 1. Department of Aging  | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 2. Department of Children and Family Services                     | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 3. Department of Corrections                                      | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 4. Medicaid Rehab Option (MRO) Payments                           | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 5. Department of Human Services                                   | 212,256.00   | 0.00                       | 169,629.00                              | 42,627.00                            |
| 6. Department of Public Aid                                       | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 7. Department of Public Health                                    | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 8. Local Education Agency/ School District                        | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 9. Local Government   | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 10. Federal Government  | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 11. Other Government Agencies                                     | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 12. Client / Family Program Fees (incl. SSI, SSA, pensions, etc.) | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 13. Special Service Fees for Individual Clients                   | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 14. Diagnostic Service Fees                                       | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 15.1. Other (Specify)   | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 15.2.   | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 15.3.   | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 15.4.   | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 16. Total Fees + Purchase of Service                              | 212,256.00   | 0.00                       | 169,629.00                              | 42,627.00                            |
| Grant Revenues  |              |                            |   |                                      |
| 17. Department of Aging   | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 18. Department of Children and Family Services                    | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 19. Department of Corrections                                     | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 20. Donated/Certified Funds Initiative (DFI / CFI)                | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 21. Department of Human Services                                  | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 22. Department of Public Aid                                      | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 23. Department of Public Health                                   | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 24. Local Education Agency/ School District                       | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 25. Local Government Awards                                       | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 26. Federal Government Awards                                     | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 27. Other Government Awards                                       | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 28. JTPA / CETA   | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 29.1. Other (Specify)   | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 29.2.   | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |

10-10-2017

# EASTERN ILLINOIS FOODBANK, INC.

# Year - End FY2017 - Schedule of Program Revenue

| Account Title   | Agency Total | All Other<br>Not Allocated | EMERGENCY<br>FOOD<br>PROGRAM<br><br>EFP | EMERGENCY<br>FOOD<br>PROGRAM<br>TANF |
|---|--------------|----------------------------|---|--------------------------------------|
| 29.3.   | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 29.4.   | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 30. Total Grant Revenues                                    | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| Contribution & Other  |              |                            |   |                                      |
| 31. Restricted to Operations                                | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 32. Restricted to Capital                                   | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 33. Unrestricted  | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 34. Contributions - Goods and Services                      | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 35. Child & Adult Food Programs (school meals, commodities) | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 36. School Transportation Payments (to/from school)         | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 37. Sales of Goods and Services                             | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 38. Rent Income   | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 39. Gain on Sale of Assets                                  | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 40. Cafeteria and Vending Machine                           | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 41.1. Other (Specify)                                       | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 41.2.   | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 41.3.   | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 41.4.   | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 42. Total Contribution & Other                              | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| Investment Income   |              |                            |   |                                      |
| 43. Income on Restricted Assets / Investments               | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 44. Income on Unrestricted Assets /<br>Investments          | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 45. Total Investment Income                                 | 0.00         | 0.00                       | 0.00                                    | 0.00                                 |
| 46. Total Revenues (Sum Lines 16, 30, 42, 45)               | 212,256.00   | 0.00                       | 169,629.00                              | 42,627.00                            |

#### Schedule of Expenditures of Federal Awards Year Ended June 30, 2017

| Federal Grantor/Pass-Through Grantor/<br>Program or Cluster Title  | Federal<br>CFDA<br>Number | Pass-Through<br>Entity<br>Identifying<br>Number | Passed<br>Through to<br>Subrecipients | Total<br>Federal<br>Expenditures |
|--|---------------------------|---|---------------------------------------|----------------------------------|
| Emergency Food Assistance - Cluster<br>U.S. Department of Health and Human Services:<br>Pass-Through Program from Illinois Department of<br>Human Services:<br>Emergency Food Assistance Programs:<br>Administrative costs<br>Food commodities | 10.568*<br>10.569*        | 81XM241000<br>81XM241000                        | \$ -<br>1,424,053                     | \$    169,629<br>1,424,053       |
| Total Emergency Food Assistance - Cluster  |                           |   | 1,424,053                             | 1,593,682                        |
| U.S. Department of Health and Human Services:<br>Pass-Through Program from Illinois Department of<br>Human Services:<br>Temporary Assistance for Needy Families**  | 93.558                    | 81XM241000                                      | 42,627                                | 42,627                           |
| Total expenditures of federal awards   |                           |   | \$ 1,466,680                          | \$ 1,636,309                     |

\* Denotes a major program.

\*\* This award was used to purchase commodities that were distributed to EIF's subrecipients.

See notes to schedule of expenditures of federal awards.

CFDA: Catalog of Federal Domestic Assistance

#### Notes to Schedule of Expenditures of Federal Awards

# Note 1. Basis of Presentation

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of Eastern Illinois Foodbank (EIF) under programs of the federal government for the year ended June 30, 2017. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of EIF, it is not intended to and does not present the financial position, changes in net assets, or cash flows of EIF.

# Note 2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported in accordance with accounting principles generally accepted in the United States of America. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. EIF has not elected to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

#### Note 3. Non-Cash Assistance

Non-cash assistance is reported in the schedule at the fair market value of the commodities received and disbursed. At June 30, 2017, EIF had USDA food commodities totaling \$784,906 in inventory.

#### Note 4. Loans Outstanding

EIF had no loans outstanding related to federal programs as of June 30, 2017.

#### Note 5. Insurance

EIF maintains property and liability insurance which management believes is sufficient to meet its needs. None of the insurance coverages are directly funded by federal awards.



#### Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

**RSM US LLP** 

#### **Independent Auditor's Report**

To the Board of Directors Eastern Illinois Foodbank Urbana, Illinois

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Eastern Illinois Foodbank, which comprise the statement of financial position as of June 30, 2017, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated October 23, 2107.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Eastern Illinois Foodbank's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Eastern Illinois Foodbank's internal control. Accordingly, we do not express an opinion on the effectiveness of Eastern Illinois Foodbank's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Eastern Illinois Foodbank's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

THE POWER OF BEING UNDERSTOOD AUDIT | TAX | CONSULTING

#### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

RSM US LLP

Champaign, Illinois October 23, 2017



RSM US LLP

#### Report on Compliance for the Major Federal Program and Report on Internal Control Over Compliance as Required by the Uniform Guidance

Independent Auditor's Report

To the Board of Directors Eastern Illinois Foodbank Urbana, Illinois

#### **Report on Compliance for the Major Federal Program**

We have audited Eastern Illinois Foodbank's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on Eastern Illinois Foodbank's major federal program for the year ended June 30, 2017. Eastern Illinois Foodbank's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

#### Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

#### Auditor's Responsibility

Our responsibility is to express an opinion on compliance for Eastern Illinois Foodbank's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Eastern Illinois Foodbank's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of Eastern Illinois Foodbank's compliance.

#### **Opinion on the Major Federal Program**

In our opinion, Eastern Illinois Foodbank complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2017.

THE POWER OF BEING UNDERSTOOD AUDIT | TAX | CONSULTING

#### **Report on Internal Control Over Compliance**

Management of Eastern Illinois Foodbank is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Eastern Illinois Foodbank's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Eastern Illinois Foodbank's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance with a type of compliance that a material weakness in internal control over compliance with a type of compliance is a deficiency or a combination of deficiencies, in internal control over compliance with a type of compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

RSM US LLP

Champaign, Illinois October 23, 2017

# Schedule of Findings and Questioned Costs Year Ended June 30, 2017

#### I. Summary of Independent Auditor's Results

#### **Financial Statements**

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP: Unmodified

Internal control over financial reporting:

| Material weakness(es) identified?   |            | Yes           | Х         | No                   |
|---|------------|---------------|-----------|----------------------|
| Significant deficiency(ies) identified?   |            | Yes           | Х         | _None reported       |
| Noncompliance material to financial statements noted?   |            | Yes           | Х         | No                   |
| Federal Awards  |            |               |           |                      |
| Internal control over the programs:   |            | Maa           | Y         | Na                   |
| <ul><li>Material weakness(es) identified?</li><li>Significant deficiency(ies) identified?</li></ul> |            | Yes<br>Yes    | X<br>X    | _No<br>None reported |
|   |            | 103           | Λ         |                      |
| Type of auditor's report issued on compliance for major progra                                      | ims: Unmoo | dified        |           |                      |
| Any audit findings disclosed that are required to be  |            |               |           |                      |
| reported in accordance with Section 2 CFR 200.516(a)?   |            | Yes           | Х         | No                   |
| Identification of major programs:   |            |               |           |                      |
| CFDA Number(s)  | Name of F  | ederal Progra | am or Clu | ster                 |
| 10.568 and 10.569   | Emergenc   | y Food Assist | ance Clu  | ster                 |
| Dollar threshold used to distinguish  |            |               |           |                      |
| between type A and type B programs  |            | \$750,000     |           | _                    |
| Auditee qualified as low-risk auditee?  | X          | Yes           |           | No                   |
| Financial Statement Findings<br>None Noted  |            |               |           |                      |

III. Findings and Questioned Costs for Federal Awards None Noted

II.

Summary Schedule of Prior Audit Findings Year Ended June 30, 2017

## I. Financial Statement Findings

A. Internal Control Findings

None identified

B. Compliance Findings

None identified

# II. Findings and Questioned Costs for Federal Awards

A. Reportable Conditions in Internal Control

None identified

B. Compliance Findings

None identified